

<b>Job Description</b>	
Job Title: <b>Senior Laboratory Technician</b>	Reports to: <b>Group Technical Manager</b>
Grade: <b>T2</b>	Role Profile: <b>Technician</b>
Based at: <b>SARIA Ltd Doncaster</b>	Mobility/travel: <b>Some travel may be required</b>
<p><b>Primary Purpose of the Role:</b></p> <p>To oversee the laboratory technicians and day to day running of the laboratory.</p> <p>To investigate new laboratory methods, techniques and equipment for use throughout the Group, along with developing the LIMS system.</p> <p>To carry out the role whilst ensuring health and safety procedures are followed at all times.</p> <p>To ensure that high levels of productivity, attendance and customer satisfaction are maintained at all times.</p>	
<p><b>Key Duties and Responsibilities:</b></p> <p>Your duties and responsibilities will include but are not limited to the following:</p> <ul style="list-style-type: none"> <li>• Routine testing of samples as required.</li> <li>• Maintenance of records in accordance with ISO: 17025 including equipment, procedures etc.</li> <li>• Interpretation of results and notification of out of specification parameters.</li> <li>• Staff Training.</li> <li>• Maintaining GLP to ensure that hygiene and housekeeping standards are met.</li> <li>• Planning the daily workload of the Laboratory with reference to the Group Technical Manager as necessary.</li> <li>• Providing support to the Technical Team.</li> <li>• Evaluating new methods and techniques that may be appropriate to the Business.</li> <li>• Establishing experimental protocols and evaluate/validate methods and systems.</li> <li>• Maintaining accreditation for current methods and assisting with accreditation of new methods.</li> </ul> <p><b>General:</b></p> <ul style="list-style-type: none"> <li>• To work in a manner that reflects equal opportunities values; treating others with dignity and respect whilst taking into account the needs of colleagues and customers.</li> <li>• Providing high standards of quality whilst promoting, building and maintaining effective working relationships with colleagues, suppliers and customers.</li> <li>• Identifying training needs relevant to the job and participating in any training and development as required.</li> <li>• Maintaining high levels of personal motivation, attendance and conduct.</li> </ul>	
<p>The post holder's duties must be carried out in accordance with policies and procedures of SARIA Ltd including, but not limited to the Equal Opportunities, Harassment and Bullying Policy, the Health and Safety at Work Act 1974 and other subsequent health and safety legislation. These duties should be regarded as neither exclusive nor exhaustive as the post holder may be required to undertake other reasonably determined duties and responsibilities for the Company, commensurate with the grading of the post.</p>	

**Key Relationships:**

- Other Laboratory Technicians
- Group Technical/Quality Manager
- Quality Personnel
- Health and Safety
- Customers and Suppliers

<b>Person Specification</b>		
		E = Essential / D = Desirable
Education and Qualifications	<ul style="list-style-type: none"> <li>• Educated to A Level or equivalent.</li> <li>• Hold a recognised Chemistry qualification.</li> </ul>	E E
Knowledge	<ul style="list-style-type: none"> <li>• Awareness of relevant Health and Safety requirements.</li> </ul>	D
Relevant Experience	<ul style="list-style-type: none"> <li>• Scientific technical support.</li> </ul>	E
Skills and Competencies	<ul style="list-style-type: none"> <li>• Ability and interest to learn new and relevant skills.</li> <li>• Good communication skills.</li> <li>• Be able to work well individually and in a team.</li> <li>• Well organized and efficient.</li> <li>• Good IT skills, including LIMS, Microsoft Word and Excel.</li> </ul>	E E E E E
Attitudes and Behaviours	<ul style="list-style-type: none"> <li>• Be self-motivated and driven.</li> </ul>	E
Decision Making	<ul style="list-style-type: none"> <li>• Be able to prioritise workload.</li> <li>• Ability to make decisions at an appropriate level.</li> </ul>	E E
Working Demands	<ul style="list-style-type: none"> <li>• Laboratory/Office based.</li> <li>• Full UK Driving License.</li> <li>• Travel to other Sites.</li> </ul>	E E E
Working Arrangements	<ul style="list-style-type: none"> <li>• Full time, permanent.</li> <li>• 40 hours per week.</li> </ul>	E E